

CONTRACT REVIEW CHECKLIST

Consistency with Law and School Board Policy:

	Comments
Consistent with School Board Policy	YES
Consistent with Florida, federal and local laws	YES

Contract Terms:

	Comments
Term (Duration of Contract)	July 1, 2007 through June 30, 2008
Termination Clause	By Family Central for cause or convenience.
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses.
Regulatory issues	N/A
Confidentiality Provision	N/A
Warranties	N/A
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	N/A
Governing Law & Venue	FLORIDA LAW & PB COUNTY VENUE

Business Principles:

	Comments
Sound Business Principles	YES
Reasonableness of Fees	Please refer to page See Attachments A and B
Payment Terms --Lump sum, installments --Payment Due dates --Late fees	Please refer to page 4.

Other Issues:

	Comments
Conflict of Interest Disclosures	Included with Back-up
Non-Negotiable Issues	NONE
Miscellaneous Issues	NONE
Appropriate Departmental Sign-off	YES

Special Considerations: _____

The issues noted above were explained to the appropriate District staff and/or Division Chief. YES NO

 8/2/07
 By: Attorney (Name and Date)